



**Nominating Committee Meeting Minutes
Ten Pin Building Conference Room
May 11, 2017**

Present:

Board: Ed Smith, Cheri Strong, James Kloor, Robert Donovan joined the meeting via phone at ~6:20pm

Staff: Nicole Chase, Melanie Bettenhausen

Members: None

Meeting commenced at 6:04 pm by Ed Smith.

Agenda additions: none

Minute Approval: Consensus reached to approve the April 19, 2017 meeting minutes.

Approve Election Materials:

- The guidelines for the candidate brochure (different from the campaigning guidelines brochure) is missing from our materials.
- Make them look different. Anything that makes them look distinct.
- The packet should include both brochures
- Nic will give brochure to graphics to be updated - Combine employee and general election; make the change from a commitment of 8-10 hours a month to 10-20 hours a month and add something about a stipend
- Nic will email the updated brochure to committee and the committee will approve it by email since the packet needs to be to the front ends on June 1
- Nic will email the updated brochure to Colin to review the qualifications for board candidates to ensure it matches our updated BPM
- The website needs to be updated to match the election materials by June 1
- Change the slogan from “change starts with you, join the board” to “Good food needs good leadership. Run for the board”
- Combine the flyer for employee and general elections. Make the dates black so it stands out
- Employee application needs to be changed to say, “Please write a candidate statement up to 500 words that MAY address any of the following...”
- Remove the timeline and dates from campaigning brochure and only have timeline in the Election Guidelines Brochure
- Campaigning guidelines brochure does not need to be changed every year
- We reviewed the election timeline

Next Steps:

- Next meeting: July 13, 2017 6pm

**Meeting adjourned at 6:54pm by consensus
Minutes by Nicole Chase**